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[PRELIMINARY DRAFT]

East Asian Legal Studies Center

University of Wisconsin-Madison

Charter

1. Establishment. The Law School establishes the East Asian Legal Studies Center (the Center) as a permanent part of the School.

2. Mission. The Center shall foster research and graduate studies on international and comparative legal issues involving East Asia and North America primarily for the benefit of East Asian lawyers and law students and North American lawyers and law students.

[Note: This may be more restrictive than you want. What about grad students or other interested people who are not from either East Asia or North America?]

3. Powers. The Center may

- Support and supervise research projects and specific courses of study;
- Conduct classes, colloquia, symposia, workshops, conferences, and faculty seminars;
- Offer graduate legal studies leading to an MLI, LLM, or SJD degree;
- Appoint Honorary Fellows, invite visitors, and commission lectures; [?]
- Offer specialized programs in legal research, legal writing, and legal skills training for East Asian lawyers and law students;
- Publish research results and otherwise disseminate the findings of its studies; [?]
- Offer graduate research fellowships to East Asian graduate law students;

- Appoint Fellows and support advanced students; [?]
- Support the expansion and improvement of the Law Library's East Asian materials;
- Enter into cooperative arrangements with other institutions, including reciprocal student and faculty exchanges between the University of Wisconsin-Madison and East Asian academic institutions;
- Accept grants and contributions and enter into contracts;
- Participate in the Summer Program in United States Law and Legal Institutions at the University of Wisconsin-Madison;
- Carry on such other activities relevant to its mission as the Dean of the Law School (Dean) and the Executive Committee shall approve.

4. Governance.

(a) Executive Committee. The Center shall be governed by an Executive Committee to be appointed by the Dean. The

Executive Committee shall consist of no less than seven or more than eleven persons, who shall serve for fixed terms to be set by the Dean. The Director of the center and the Chair of the Law School Research Committee shall serve on the Executive Committee ex officio.

The Executive Committee shall:

- establish policies for the operation of the Center;
- approve guidelines for its administration;
- approve all new projects and programs;
- review annual and triennial budgets;
- advise the Director on all other matters relating to the Center's operations.

(b) Subcommittee on the Law School Budget. A subcommittee of the Executive Committee shall be responsible for monitoring the Center's use of Law School resources. This subcommittee shall consist of the chairs of the Executive Committee and the

Law School Research Committee, and a third Law School faculty member to be designated by the Dean. The subcommittee shall report to the Faculty at the end of each triennium and must approve triennial budget submissions to the Law School.

5. Administration.

(a) Director. The Dean shall appoint a member of the Law School Faculty to serve as Director of the Center. The Director shall be responsible for all operations of the Center, and shall be authorized to [appoint directors and] make such staff appointments as are necessary for the Center's operations. The Director shall be appointed for a term of three years.

(b) Administrative Committee. The Executive Committee will establish an Administrative Committee that shall be responsible for advising the Director on day to day matters, approving appointments of Honorary Fellows, Visiting Scholars, and key staff members, and approving the annual Center budget.

[?]

6. Budget and Finances. The Center shall receive triennial support from the Law School in the form of staff allocations and financial resources. In addition, it shall use resources made available by university and extramural sources.

(a) Triennial Law School Budget. Prior to each triennial period, the Center will prepare a budget for Law School support during the coming triennium. This budget shall be reviewed by the Executive Committee, approved by the s/ubcommittee on the Law School Budget and by the Faculty, subject to the availability of funds.

(b) Annual Center Budget. Each year, the Director shall prepare a budget for core Center operations, including that year's portion of the triennial Law School Budget. This annual Center budget shall be approved by the Administrative Committee and reviewed by the Executive Committee.

(c) Consolidated Budget. Each year the Center shall also prepare a budget including all projected sources of funds, internal and extramural. This information budget shall be made

available to the Administrative Committee, the Executive Committee, and the Dean.

7. Space. The Law School shall provide the Center with space as needed for its operations and subject to space availability. [?]

8. Reports and Plans.

(a) The Center shall provide the Dean and the Faculty with a [biennial]/[triennial] report, including a report on the expenditure of Law School and extramural resources.

(b) The Center shall also prepare a prospective report on the plan for activities during the following triennium.