

# Preparing to Register and Tracking Progress to Graduation

Toni Landis, Law Registrar Angela Nash, Academic Advisor Megan Zurbriggen, Director of Career Counseling



### **Topics to Be Covered**

- Essential Resources: Academic Webpage & Student Handbook
- Enrollment
- Requirements for Graduation & Diploma Privilege
- Advising and Curriculum
- Grades & Academic Honors
- Graduating Early & Graduation
- Pro Bono
- Bar Admission other than Wisconsin
- OCPD Resources



### **Essential Resources**



### The Student Handbook

https://law.wisc.edu/studenthandbook/

- The Student Handbook is a collection of practical information about the UW Law School.
- Focus on Sections Two and Four for course information, graduation, and bar admissions.



### The Academics Webpage

https://law.wisc.edu/academics/

- Calendars and Schedules
- My Student Info
- Academic Forms & Policies
- Curricular Requirements, Offerings, and Planning Resources
- Law School Rules and the Student Handbook



# **Registering for Classes**



### **Enrollment Dates & Times**

Fall 2024 Enrollment
Opens Monday, April 8 for 3Ls

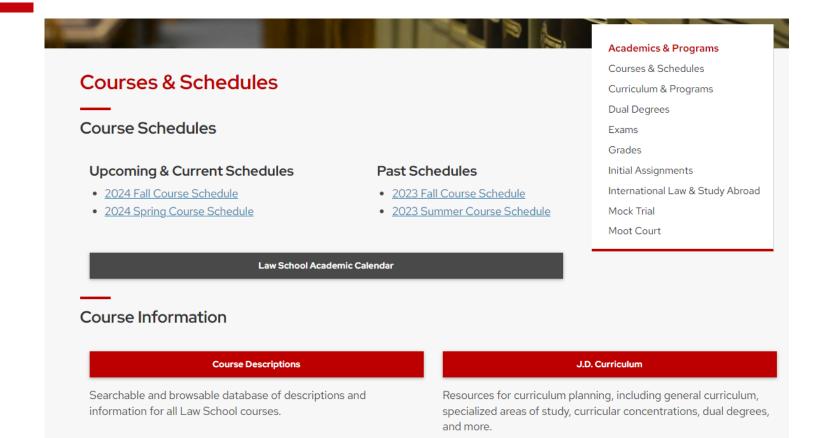
#### Summer 2024 Enrollment

 Early April although Law School schedule may not yet be available

 Check your specific enrollment time on the Course Search & Enroll tile in MyUW



### **Courses & Schedules**



#### https://law.wisc.edu/academics/courses/



### Registering for Classes (SH 2.3)

- Consult the Law School Course Schedule
  - Check "Notes" column for graduation and WI Diploma Privilege requirements
  - Use credit columns to determine how credits apply to 90, 64, and 60 credit rules.
  - Pay attention to highlights and recent changes
    NEW: Course numbers & title changes
- Enroll through the Course Search & Enroll App at your enrollment time!
  - Wait list process
  - Consent of instructor courses



### Part-time Enrollment (<u>SH 10.3</u>)

- Enrolled for fewer than 12 credits
- For financial implications see the Law School Director of Scholarship Administration in the Admissions Office, Lori Hickman
- If fewer than 12 credits: UW Law Scholarship disbursement may be reduced or eliminated
- If fewer than 6 credits: Federal loan deferment expires; grace period begins unless already used up.
- International students: check with ISS



### Requirements for Graduation & Diploma Privilege

**Student Handbook Section 4** 



### **JD Degree Requirements**

- 90 Law Credits to graduate
- 64 credits in regularly-scheduled classes
- 1L Program (Contracts, Civ Pro I, LRW I & 2, Intro to Sub Crim Law, Torts, Property, Elective)
- Professional Responsibilities
- Legal Process
- Experiential Learning Requirement
- Upper-Level Writing Requirement
- 2.0 Cumulative GPA





### Required Courses - Legal Process Options (<u>SH 4.4.2</u>)

Courses that will satisfy the Legal Process Requirement in Fall 2024: Previously Offered Courses that have satisfied the Legal Process Requirement:

Administrative Law International Law Int'l Business Transactions WI Constitution, Govt & Society Public Law & Private Power

Jurisprudence/Philosophy of Law Sociology of Law WI Constitution, Law & Society Comparative Constitution-Making Federal Law & Indian Tribes Law of Democracy Legislation International Trade Law



### Experiential Learning Requirement (<u>SH 4.4.2</u>)

Courses potentially meeting the Experiential Learning Requirement in Fall 2024 (6 credits required):

- Clinical Programs
- Judicial Internships & Externships (enrolled)
- Negotiations/Mediation
- Moot Court: Skills Building
- Mock Trial: Trial Advocacy
- Pre-Trial Advocacy
- Trial Advocacy
- Deposition Skills
- International Commercial Arbitration
- Technology and Artificial Intelligence in Law Practice
- Litigation Practicum Products Liability
- The Litigation Process: from Pre-filing through Appeal

You cannot meet the ULWR & Experiential Learning requirement in the same course, same term.



### Upper-Level Writing Requirement (ULWR) (<u>SH 4.4.2</u>)

- Requirements: 20 pages, double-spaced (total); feedback on draft; final submission
- May NOT be met in the same course, same term as Experiential Learning Requirement
- Submit completed form
- Unsure? Check My Student Info page
- It's HIGHLY RECOMMENDED you do not leave this to your final semester

#### FORMS

All forms are provided as PDF files. Fillable PDFs only work when viewed in Adobe Acrobat.

#### JD GRADUATION

• DJD/Diploma Privilege Graduation Credit Evaluation Worksheet

Graduation Intentions Survey for 2020-21 graduates, please contact the Registrar directly at registrar@law.wisc.edu



- Petition for Rescheduling an Examination
- 7 Proposal for Directed Reading or Directed Research
- 🔁 Registration as a Candidate for a University Certificate
- <u>Application for Readmission</u>



### Upper-Level Writing Requirement (<u>SH 4.4.2</u>) Options

Courses that potentially meet the Upper-Level Writing Requirement in Fall 2024 (as marked by LW on Course Schedule):

- Wisconsin Constitution, Government & Society
- Sentencing & Corrections
- Law of Indian Tribes
- Intro to Estate Planning
- Law & Development
- International Commercial Arbitration\*
- Litigation Practicum Products Liability\*
- Clinical Programs (consult with faculty member)\*



### Diploma Privilege Requirements (SH 4.6.2)

- JD Degree
- Mandatory classes:
  - Constitutional Law I & II
  - Introduction to Criminal Procedure
  - Jurisdiction of Courts: Conflict of Laws, Civil Procedure II, or Federal Jurisdiction
  - Evidence
  - Trusts & Estates
- 60 credits in Diploma Privilege subjects

### Determining 60-Credit Rule (SH 4.6.3)



The Supreme Court requires 60 credits in Diploma Privilege subjects (identified on Course Schedule) Application of 60-Credit Rule for Clinics, Trial Advocacy, Lawyering Skills, & PR

Course	Credits to 90-Credit Rule:	Credits to 64-Credit Rule:	Credits to 60-Credit Rule:	Credits to Experiential Learning Rule:
Clinical courses and Externships	All	Dependent upon the clinical or externship experience (refer to Course Schedule).	5	All
Lawyering Skills Course	All	All	5	All
Professional Responsibilities	All	All	1	0
Trial Advocacy	All	Instructor-led classes count; competitions do not.	4	All

### Required Grades for Diploma Privilege (<u>SH 4.6.5</u>)



• 2.0 GPA in mandatory Diploma Privilege classes

 2.0 GPA in Diploma Privilege 60-credit rule classes





### **Tracking Your Progress Worksheet**

			Credits toward	Credits toward	Credits toward 60
Requirement	Course	Complete	90-Credit Rule	64-Credit Rule	Credit Rule
	Contracts I*	X	4	4	
	Civil Procedure I*	X	4	4	
	Legal Research & Writing I	x	3		
	Intro to Substantive Criminal Law*	X	4		
First Year Program	Torts I*	X	4		
	Legal Research & Writing II	X	3		
		x	4		
	Property*	×	4	4	
	1L Elective (include in electives section)				
Professional Resp. (PR) Req. Not used for EL or ULW					
Experiential Learning (EL) Req. (6 cr)					
Not used for PR or ULW					
Upper-Level Writing (ULW) Req. Not					
used for EL or PR					
Legal Process					
cegar rocess	Constitutional Law I*				
	Intro to Criminal Procedure*				
	Jurisdiction of Courts course*				
	Evidence*				
	Trusts & Estates*				
	Con Law II*				
	Con Law II*				
Elective Law Courses					
Any Non-Law Courses for Law Credit (Rule					
3.08) or Dual Degree Credits (Rule 3.16)					
90-Credit Rule (Rule 9.01)	J.D. Degree Total (90 credits required)		26		
so-creat rule (rule 5.01)	Sufficient Credits in Courses with Regular Class		20		
C4 Countin Dute (ADA Street and 204(b))					
64-Credit Rule (ABA Standard 304(b))	Sessions (64 credits required)			26	
60-Credit Rule	Diploma Privilege				2

#### EXPERIENTIAL LEARNING CREDIT GUIDE (Always refer to Course Guide)

COURSE	CRDTS TO	CRDTS TO			
	9	0 64	60		
Clinical	All	All	5		
Externship	All	Rarely for Externs	total		
Lawyering Skills	All	All	5		
Trial Advocacy	All	Instructor Led;	4		
		Not Competitions			

#### OTHER IMPORTANT RULES

Professional Responsibilities	All	All	1
Directed Reading	8	0	0
Directed Research	6	0	0
Non-law courses w permission only	6	0	0

#### Left to Complete 90 credit rule:

64 credit rule:	38
60 credit rule:	40

64

JD Requirements: 1st year program, including mandatory elective; PR; Exp. Learning (6 crs); Legal Process; 64-credit rule.

\* = Mandatory subject matter courses required for diploma privilege.

Can apply up to five clinical credits (including internships and externships); four credits of Trial Advocacy; and 5 credits of Lawyering Skills to the 60-credit rule (see chart above) See Section 4.6.4 of Student Handbook for breakdown of experiential learning credits under 60-credit rule.



# Advising & Curriculum



## Am I On Track?

90 credits required to graduate

• Should average 15 credits per semester (90 credits ÷ standard 6 semesters (3 years) of law school)

Which means:

- At the end your 1L year: 29 credits completed
- At the end of your 2L year: 60 credits completed
- At the mid-point of your 3L year: 75 credits completed

Summer credits may expedite graduation



### What to Take?

#### Primary Course Selection Considerations

- Graduation and WI Diploma Privilege Requirements
- Practice specialization or curricular concentration
- Broad legal education
- Instructors or courses that interest you
- Improve skills
- Bar exam subjects and MPRE

#### **Need Academic Advising?**

- Schedule an appointment through Starfish app in MyUW (inperson, Zoom, or phone meetings available)
- Email quick questions (angela.nash@wisc.edu)
- Review the online <u>Guide to Planning Your Academic Program</u>



### **Considering Taking the Bar?**

AEP Recommendations for Bar Exam Readiness

Taking 2026 & Beyond **Subjects Tested on the Bar** 

- 1.Civil Procedure
- 2.Constitutional Law
- 3.Contracts
- 4.Evidence
- 5.Torts
- 6.Real Property
- 7.Criminal Law
- 8.Criminal Procedure
- 9.Business Organizations I

Taking Bar Exam 2024 or 2025 Subjects Tested on the Bar

- 1.Civil Procedure
- 2.Constitutional Law
- 3.Contracts
- 4.Evidence
- 5.Torts
- 6.Real Property
- 7.Criminal Law
- 8.Criminal Procedure
- 9.Business Organizations I
- 10.Family Law
- 11.Trusts & Estates
- 12.Secured Transactions
- 13.Conflict of Laws



# **Curricular Concentrations**

https://law.wisc.edu/academics/dualdegree/certificateprograms.html

- Business Law (Prof. Nili)
- Criminal Law (Prof. Klingele)
- Family Law (Prof. Brito)
- Estate Planning Law (Prof. Erlanger)
- International & Comparative Law (Prof. Klug)
- Labor & Employment Law (Angela Nash\*)
- Real Estate Law (Angela Nash)

Contact faculty advisor or Angela Nash for more information



### Non-Law Classes (SH 2.5)

- Requires completion of 1L Program
- Up to six (6) credits of graduate level or foreign language course work may count towards 90 credits needed for JD, subject to conditions.
- Must have permission to receive credit, form available on <u>forms</u> page.
- Must receive a "B" or better.
- Does not factor into GPA, 64- or 60-credit rules



### Study Abroad (SH 12.3)

- Will count toward JD degree and may count toward Diploma Privilege requirements
- Programs in: Germany 

   Netherlands 
   Italy 
   Chile 
   Peru 
   South Africa 
   United Kingdom 
   France 
   Brazil
   India 
   Thailand
- See Study Abroad webpage for full details: <u>https://law.wisc.edu/academics/international/foreignex.html</u>



### Grades, GPAs, Class Standing & Honors

**Student Handbook Section 9** 



### Pass/Fail Option (SH 9.3)

- 2 *elective* P/F classes allowed by Law School Rules
- Courses eligible for P/F Option indicated on <u>Course</u>
   <u>Schedule</u> as PF
- Mandatory Pass/Fail do not count against elective limit (indicated on the Course Schedule as PF Only)



### Pass/Fail Option (SH 9.3) Chart

Law School letter grade reported by instructor	Grade recorded on transcript if use Pass/Fail Option	Factored into your GPA?	Counts as one of your two Pass/Fail Options
B+, A-, A or A+	B+, A-, A, or A+	Yes	Yes
C, C+, B-, or B	S	No	Yes
F, D-, D, D+, or C-	F, D-, D, D+, or C-	Yes	Yes

Recorded grades are factored into the GPA and count as graded credits for The Order of the Coif & Dean's List eligibility



### Transcript (SH 9.6)

- Official UW transcript request through MyUW Student Center or University Office of the Registrar at <u>https://registrar.wisc.edu/transcript/</u>
  - •No charge for official transcripts
  - Includes degree earned, conferral date, honors earned
  - Does not list Law School GPA
- Unofficial transcript, available through OCPD
  - Does list Law School GPA

### Ranking & Class Standing (<u>SH 9.5</u>)



- Rank vs. Class Standing
- The Law School does not make available students' class rank (except to the ten rising 3Ls with the highest GPAs)
- Class standing tables (updated each term) are provided relating grade averages to approximate position in the class (based on credits earned)
- Find more updated class standing table here: https://law.wisc.edu/career/new\_grading\_system.html#class\_standing



### Dean's Honor List (SH 9.7.2)

- Completion of at least 12 new credits in the fall or spring semester
- A GPA of at least 3.3 (on the 4.3 scale) on those credits, at least 8 of which must be graded on the 4.3 scale
- Completion of the credits by the due date for turning in grades at the end of the semester in question (no incompletes or late grades)
- Recorded on official transcript



# Graduation Honors (SH 4.13.5)

### **Graduation Honors:**

- Cum laude 3.5 final GPA
- Magna cum laude 3.75 final GPA
- Summa cum laude 3.95 final GPA

#### **Dean's Academic Achievement Award**

- 3.5 GPA in penultimate semester
- Allows you to wear an honors stole at commencement



### The Order of the Coif (<u>SH 9.7.4</u>)

A national honor scholastic society recognizing those law students who attain a high grade of scholarship

- Top 10% of graduating class (or so)
- Requires 68 graded law credits
- Last year's GPA cutoff was 3.66

*Note*: If you exercise the elective pass-fail option and a grade is recorded, it counts as graded credits.





### **Graduation & Beyond**



# Graduating Early (SH 4.3)

- No more than 18 credits/semester
- Notify Registrar
- Meet with your OCPD Advisor
- You will not be forced to graduate early
- Attend separate graduation presentation in your penultimate semester

### Commencement Ceremony Options (<u>SH 4.13.3</u>)



### **December Graduates**

- UW Winter Commencement Ceremony (December)
- Law School Hooding Ceremony (May)
- UW Spring Commencement Ceremony (May)

### **May Graduates**

- Law School Hooding Ceremony (May)
- UW Spring Commencement Ceremony (May)

### **August Graduates**

- Law School Hooding Ceremony (May)
- UW Spring Commencement Ceremony (May)
- UW Winter Commencement Ceremony (December)



### **Graduation (SH Section 4)**

Law School Graduation Checklist: <a href="https://law.wisc.edu/studenthandbook/04.0.html#4.13">https://law.wisc.edu/studenthandbook/04.0.html#4.13</a>

Law School Commencement Page: <a href="https://law.wisc.edu/current/commencement/index.html">https://law.wisc.edu/current/commencement/index.html</a>



### Pro Bono and Pro Bono Society (<u>SH 13.4</u>)



Excellent resume builder and opportunity to explore practice areas

- Lindsay Slaker oversees both
- School's website has helpful details: <a href="https://law.wisc.edu/probono/">https://law.wisc.edu/probono/</a>
- Pro Bono Society (50 or 100 hours)
  - Log in Symplicity as you go
- New York Bar Exam has 50 hour pro bono requirement
   <u>https://law.wisc.edu/studenthandbook/04.0.html#4.12.2</u>

# Bar Admission in States Other Than Wisconsin (<u>SH 4.12</u>)

- Multi-State Professional Responsibility Exam
  - Required in all jurisdictions except Wisconsin and Puerto Rico
  - When do most students take it?
- Start learning about the bar exam
  - One-on-one advising
  - Informational presentations during Fall semester
  - Start registering over winter break of 3L year



### **Questions?**

### Toni Landis: tllandis@law.wisc.edu Angela Nash: angela.nash@wisc.edu Megan Zurbriggen: megan.zurbriggen@ wisc.edu



### Links to Bookmark

Student Handbook: <u>https://law.wisc.edu/studenthandbook/</u>

Law School Academic Webpage: <a href="https://law.wisc.edu/academics/">https://law.wisc.edu/academics/</a>

Law School Course Schedule: https://law.wisc.edu/academics/courses/

Law School Academic Forms: http://law.wisc.edu/current/forms.htm

Class Standing/Ranking Tables: https://law.wisc.edu/career/new\_grading\_system.html#class\_standing

Law School Commencement website: https://law.wisc.edu/current/commencement/

UW Law Pro Bono Program: <a href="http://law.wisc.edu/probono/">http://law.wisc.edu/probono/</a>

Transcripts: <u>https://registrar.wisc.edu/transcript/</u>