

Committee on Academic Staff Issues (CASI) meeting minutes for May 5, 2025

Via Teams

Attendees:

Present:

Rachel Burg
Adam Bushcott
Jennie Broecker
Eric Giefer
Sachin Gupte
Emily Lau
Andrew Norman
Bonnie Shucha
Scout Slava-Ross
Greg Wierchioch
Associate Dean and CAO Rebecca Scheller (ex officio)
Dean Dan Tokaji (ex officio)

Absent:

Jenner McLeod

Order of business:

Greeting and opening:

Meeting began at 11:04 a.m.

Standing items:

- The March 10 minutes were approved.
- Dean's Corner – Dean Tokaji reiterated comments he made at the May faculty and staff meeting: The university's financial picture is concerning due to expected reductions in 101 funding caused by the mounting loss of federal grants and lack of clarity heading into this summer's state budget process. No matter what, the Law School will keep our people, our mission, and our future in mind moving forward.

- HR/Finance Corner– Dean Scheller added that the state legislative process determines our pay plan raises and there is uncertainty on that front as well. She also encouraged folks to take the self-guided training on the Workday transition and to prepare as much as possible to make this major change as smooth as possible.

Ongoing business:

- CASI Coalition letter: It has finally been sent to deans of the schools that signed on.
- CASI meeting schedules for next academic year: Tentatively, we are looking at the third Monday of the month from 11am to noon, but we will need to revisit that after LAAW fall and everyone's spring class schedules are released and new members join in August ahead of the new term. We have also set a tentative July 21 meeting in case we need to meet in a month we usually do not meet. And we set the August overlap meeting for Aug. 18.
- Elections: Eric and Jennie will follow up with those whose terms are ending, encourage folks to run and work with the dean's office to run the election. Jennie will focus on the timeline after the June meeting. Fall appointment start date for instructors will be taken into account for voting.
- Subcommittees:
 - CASI 5-year review: The subcommittee's draft report has been shared with CASI as a whole over the past month. Jennie will update the review based on comments and email members a final version to be approved at the June meeting.
 - Bylaws: The committee presented an update to our bylaws that outlines election of CASI leadership to give guidance balanced with flexibility and generally recommends two chairs (either co-chair or vice chair / chair). CASI approved the update unanimously.

Next meetings and adjournment:

The meeting ended at 11:42 a.m. The next meeting is at 11 a.m. Monday, June 2, 2025.