

Remington Center Summer 2008 Program
Application Procedures for First-Year Students for Prison-Based Clinics

LAIP, Oxford Federal Project, Wisconsin Innocence Project,
Family Law Project, Restorative Justice Project

1) **We encourage (but do not require) you to attend a “coffee and donuts” information session about the Remington Center’s prison-based projects.** The session will take place on Thursday, October 25, 2007 at 8:30 in the Lubar Commons. It will feature students and clinical faculty from the Remington Center’s prison-based projects.

2) **Attend one of the eight scheduled informational meetings about the summer program.**

The meetings will take place in Room 4315 A/B, which is the conference room across the hall from the Frank J. Remington Center (Room 4318) in the Law School. The Remington Center is located on the fourth floor on the library side of the atrium. Take the atrium elevator to “4R,” then walk down the hallway (toward Park Street) until you see a sign for the Remington Center. Meetings will take about an hour, and will be held at the following times:

Monday, 11/5	4:00 p.m.
Tuesday, 11/6	11:00 a.m.
Wednesday, 11/7	12:00 p.m.
Thursday, 11/8	3:30 p.m.
Friday, 11/9	2:00 p.m.
Monday, 11/12	4:00 p.m.
Tuesday, 11/13	11:00 a.m.
Wednesday, 11/14	12:00 p.m.
Thursday, 11/15	8:00 a.m.
Friday, 11/16	2:00 p.m.

There is space for up to twelve students to attend each meeting. You must sign up by 10:00 on the morning of the meeting you wish to attend (for the meeting on Thursday 11/15, you must sign up by 4:00 on the previous day). Sign-up sheets will be available at the front receptionist’s desk of the Remington Center. Attending an informational meeting is a **mandatory** part of the application process. Roll will be taken at the meetings, so that we have a record of which students attended.

3) **Submit an application packet to the Remington Center.** The application packet should include **three copies** of each of the following documents, in the order listed:

- One-page preference form (on the back side of this sheet)
- Resume
- Personal statement. The personal statement should be no longer than two typed, double-spaced pages. It should explain why you are interested in the summer program, whether you have a preference about which project(s) you would like to enroll in, and whether you have any particular interests or experiences that might qualify you for a position.

Please staple each document as needed, but paper clip the entire packet together. **Your application packet must be delivered to the Remington Center’s receptionist desk (Room 4318) no later than 5:00 p.m. on Wednesday, November 21, 2007.**

After reviewing all the applications for the summer program, we will email students by Wednesday, December 19, 2007, indicating whether or not they have been accepted into the summer 2008 program. Some students’ names may be placed on a waiting list.

Questions? Please contact Clinical Professor Meredith J. Ross at mjross1@wisc.edu.

**Remington Center: Summer 2008 Program
Preference Sheet for Prison-Based Clinical Projects**

Name _____ Email: _____

For the summer of 2008, the Remington Center will have openings for students in five prison-based clinical projects, all involving assistance to incarcerated persons. The projects are:

- **LAIP** (about 25 positions): full-time summer, 2-4 credits fall (may include 1-hour weekly small group meeting), spring optional
- **Oxford Federal Project** (up to 6 positions): full-time summer, 2-4 credits fall, spring optional
- **Family Law Project** (about 6 positions): full-time summer, 4-5 credits fall (includes weekly small group meeting), 3-4 credits spring
- **Restorative Justice Project** (2 positions): full-time summer, 5 credits fall (includes classroom component), spring optional*
- **Wisconsin Innocence Project** (10-12 positions): full-time summer, 7 credits fall (includes classroom component), 3 credits spring

We are asking you, as part of the application process, to “preference” the project(s) you would like to be involved in. We will then structure our acceptances of student applications in order to ensure full enrollment in each project.

Please place a number next to each project listed below, in order of preference (1=first choice, 4=last choice). If you have no real preference between projects, you can list “1” for more than one project.

Please understand that by listing a project as a choice, even if it is not your first choice, you are agreeing to meet the requirements of that project outlined above, including follow-up credits and/or related course work during the fall and spring semesters. If you are not at all interested in a particular project, you should leave the space blank.

In your personal statement, please explain why you are particularly interested in the project(s) you preferred first or second.

We will make every effort to accommodate students’ first or second choices. However, because there is a high demand for some projects with limited enrollment, we may not be able to accommodate everyone.

- _____ LAIP
- _____ Oxford Federal Project
- _____ Family Law Project
- _____ Restorative Justice Project
- _____ Wisconsin Innocence Project

*NOTE: The Restorative Justice Project will have additional positions available in a separate clinical opportunity which will take place during fall 2008-spring 2009. The application process for that fall-spring clinic will take place during the spring of 2008.