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In the Bluebooking exercise for the combined journal write-on process, you will be given a sample article to check. You will be required to correct any errors directly in the text or in the footnotes. Note that points
may be subtracted if you correct an issue that does not need correcting. Not every footnote or section of
text will contain errors.

This exercise is worth 10% of your total write-on score for Law Review and 25% for both the Gender Journal and WILJ, although WILJ may be subject to change.

You will also be expected to use proper citation form when writing the Note for the write-on process.

*The Bluebook: A Uniform System of Citation* is the most widely used style guide for legal citation.

Remember that the Bluebook is a reference source. *You don’t need to memorize all the rules.* Rather, you should understand the content and structure of the book so that you can easily find and apply rules.

There are three parts of the Bluebook.

* Part 1, the Bluepages, is a how to guide for basic legal citation used by courts & legal practitioners. Part one is not necessary for the Bluebooking exercise, but it is useful for memo and brief writing.
* Part 2 contains the rules of citation and style required by law journals. It is the heart of the Bluebook.
* Part 3 contains a series of tables that show which authorities to cite and how to abbreviate them.

The Bluebook also contains a comprehensive index. Use it to locate applicable rules.

For a Bluebook tutorial, see *Interactive Citation Workstation* by LexisNexis at http://www.lexisnexis.com/icw/.

About the Write-on Bluebooking Exercise

Bluebooking Tips for the Write-on & Beyond

About the Bluebook

|  |  |
| --- | --- |
| R10  | Cases |
| R11 | Constitutions |
| R12 | Statutes |
| R13 | Legislative materials (bills, hearings, gov. docs, etc.) |
| R14 | Administrative & executive materials (regs) |
| R15 | Books & reports |
| R16 | Periodicals (journals, newspapers, etc.) |
| R17 | Unpublished & forthcoming (letters, speeches, etc.) |
| R18 | Electronic resources (internet, databases) |
| R19 | Services (looseleafs) |
| R20 | Foreign materials  |
| R21 | International materials (UN, EU, international courts) |

## Rules 10-21 present rules for citation of specific kinds of authority

## Rules 1-9 establish general standards of citation & style

|  |  |
| --- | --- |
| R1.2 - 1.4 | Introductory signals (*e.g.,* *see*, *see also*, etc.)Explain how the authority relates to the text - preceeds cite |
| R1.5 | ParentheticalsProvides additional information about the citation – follows cite |
| R2 | Typefaces (italics, small caps, etc.)*See also* R7 for special rules on italicization |
| R3 | Subdivisions (volumes, parts, pinpoints, notes, sections, paragraphs, etc.)*See also* T16 |
| R3.5 - 4 | Cross references – internal and external (*id*., *supra*, *infra*) |
| R5 | Quotations (quotation marks, block quotes, ellipsis dots) |
| R6 | Abbreviations, Numerals & Symbols*See also* T6-16 |
| R7 | Special rules for italicization*See also* R2 for typefaces |
| R8 | Capitalization |

# Part 2 – Rules of Citation & Style

|  |  |
| --- | --- |
| T6 | Case names & institutional authors |
| T7 | Court names |
| T8 | Explanatory phrases for judicial decisions |
| T9 | Legislative documents |
| T10 | Geographical terms |
| T11 | Judges & officials |
| T12 | Months |
| T13 | Periodicals (common law journals) |
| T14 | Publishing terms (edition, no date, reprint, etc.) |
| T15 | Services (common looseleaf titles) |
| T16 | Subdivisions (chapter, part, section, etc.) |

|  |  |
| --- | --- |
| T1 | United States jurisdictions (federal & each state) |
| T2 | Foreign jurisdictions (each country) |
| T3 | Intergovernmental Organizations  |
| T4 | Treaties |
| T5 | Arbitral reporters |

## Tables 6-16 show how to abbreviate specific authorities

## Tables 1-5 show which authorities to cite & how to cite them

# Part 3 – Tables

byline
Lorem Ipsum

|  |  |
| --- | --- |
| Abbrevations – generally | R6 |
| book or article titles (don’t abbreviate) | R15.3, R16.3 |
| journal titles | T13 |
| case names (different for text & cites)  | R10.2, T6 |
| geographical terms | R6.1, T10 |
| foreign & international sources | R20-21, T3-5 |
| Capitalization | R8 |
| Numbers  | R6.2 |
| Footnotes, punctuation – order of | R1.1 |
| Spacing |  |
| Ellipsis dots | R5.3 |
| Typeface (plain, italics, small caps) (different for text & cites) | R2.2 |

# What to Watch for in Footnotes

|  |  |
| --- | --- |
| Abbrevations – generally | R6 |
| book or article titles (don’t abbreviate) | R15.3, R16.3 |
| journal titles | T13 |
| case names (different for text & cites)  | R10.2, T6 |
| geographical terms | T10 |
| months | T12 |
| foreign & international sources | R20-21, T3-5 |
| Electronic resources (different if available in e-only v. both e & print) | R18 |
| Multiple authors (&, et al.) | R15.1 |
| Parentheticals (italics, parens, order) | R1.5 |
| Pinpoints, sections, paragraphs | R3 |
| Signals (italics, punctuation, order) | R1.2 |
| Speech, interview | R17 |
| Spacing |  |
| Reporters – Wis. 2d (space) v. N.W.2d (no space) | T1 |
| Sections & subsections | R3.3 |
| Student note in journal | R16.7 |
| Typeface (plain, italics, small caps) (different for text & cites) | R2.1, R15-21 |

# What to Watch for in Text